

FREMONT COUNCIL PTA - BYLAWS REVIEW COVER SHEET

eBylaws Submission – PREFERRED METHOD!

- Request password from CA State PTA website
- Build your eBylaws, save a PDF copy to your computer
- Update additional Standing Rules file, if applicable
- Fill out this form **completely**

NOTE: Bylaw updates not available via e-bylaws automation may be made manually however it is not recommended.

- Make one copy for your reference
- Submit **3 copies** of the updated bylaws (one being the original manual copy, if applicable), **3 copies** of the standing rules, and **3 copies** of this form. Detach and send **4 copies** of the signature page to the council parliamentarian who will review and forward all copies to the district parliamentarian

TO: Kathryn McDonald, FCPTA parliamentarian
1776 Sioux Drive, Fremont CA 94539
(707) 228-5243

From: Unit name: _____ Council: Fremont District: Peralta

Contact Person: _____ Phone: _____ Email: _____

Address, city, zip: _____

Date bylaws approved by executive board: _____ **Date submitted:** _____

These bylaws have been submitted for approval as (check one):

_____ Update to current edition without changes _____ Update required to reinstate charter

_____ Amendments proposed as follows:

Item	Pg. #	Article #	Section #	Explanation of proposed amendment(s)
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(Attach additional pages if necessary)

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DO NOT WRITE BELOW THIS LINE – FOR COUNCIL and DISTRICT USE ONLY

Sent to District Parliamentarian on: _____ CA State PTA approved on: _____

Returned to Council Parliamentarian on: _____ Returned to Unit President on: _____