

RESPONSIBILITIES OF A PTA BOARD MEMBER

- * **ACCEPT** the position and contribute intelligently to board discussions.
- * **PARTICIPATE** constructively at meetings.
- * **KNOW** and **ADHERE** to PTA philosophy, principles and policies.
- * **STUDY** the structure of the PTA organization.
- * **BECOME WELL INFORMED** in all areas of PTA programs.
- * **FOLLOW** National PTA and California State PTA procedures.
- * **MEET DEADLINES** and fulfill assignments promptly.
- * **DEVELOP** and **STRENGTHEN** leadership.
- * **LEARN TO DELEGATE** instead of doing it all yourself.
- * **UNDERSTAND THE VALUE OF TRAINING**
~ attend conferences, workshops and convention.
- * **PASS ON YOUR FILES.**

